

Garneau-Nicon Family Foundation

Application Policies & Guidelines

Applications will **ONLY** be accepted between February 1st & February 28th.

The Garneau-Nicon Family Foundation was established in 2011 for the purpose of supporting charitable causes in the greater Puget Sound region emphasizing, but not limited to, scientific, medical, religious, artistic, literary, and/or educational growth.

Policies –

- The GNFF prefers proposals from groups or individuals that clearly describe how their program may make a positive difference in the lives and experience of the citizens of the greater Puget Sound Region in a way that is not otherwise supported or not fully developed.
- The GNFF will consider requests for capital maintenance projects, education and training, program expansion, scientific, medical, religious, literary, and artistic growth.
- The proposal should include how the requested grant will measurably improve the individual and/or organization and/or group's mission.
- All applicants must use the most current application format provided by the Garneau-Nicon Family Foundation. Review application policies and guidelines and provide all information requested by the Foundation.

Restrictions:

Grants will only be made in accordance with IRS rules and requirements of Section 501(C)(3) and related sections.

- **Small Grants:** May range from \$1,000.00 to \$25,000.00.
- **Large Grants:** May range from \$26,000.00 to \$50,000.00.
- Grant recipient(s) awarded funds may not apply for the next grant cycle. Funding will not be awarded to the same individual and/or organization and/or group in consecutive funding cycles.
- Grant recipient(s) that are denied, whether an individual and/or an organization and/or group may re-apply in the following grant cycle.

Guidelines:

- Funds are to be used only for the purpose of the grant.
- Grant recipient(s) must submit a report to the Garneau-Nicon Family Foundation every 60 days providing information as to fund disbursement, accompanied by proof of same in the form of paid invoices, checks written, and any other form of disbursement for the purpose of



completing the grant. In the case where funds are used for educational purposes, all informational grade reports must be provided, including any correspondence from teaching authorities.

- A final disbursement report must be provided to the Garneau-Nicon Family Foundation no later than 45 days after completion of the grant.
- The Garneau-Nicon Family Foundation reserves the right to withhold, withdraw, and or recover funds in such cases where funds are, or appear to be misused.
- Only one grant application may be filed per calendar year by any individual or any organization and/or group. The calendar year is defined as January 1st through December 31st.

When to Apply:

Grants may be submitted between February 1st & February 28th. Any applications received before February 1st, or after February 28th, will not be considered.

Individual/organization: _____

Contact name: _____

Phone: _____

Email: _____

Requested grant amount: _____

By signing below, I indicate that I have thoroughly read the GNFF Policies and Guidelines and have filled everything out to the best of my knowledge. Everything herein, or attached, is true and correct.

Signature of Applicant

Date

*** Please attach a sign copy of this form to all submitted grant applications. ***

Note: The Foundation will not accept faxed or mailed applications.
All grant applications must be sent via email to:

GNFFApplications@Outlook.com

